

**SANITARY BOARD
WEIRTON, WV**

REGULAR MEETING MINUTES THURSDAY, DECEMBER 12, 2024

The Sanitary Board, City of Weirton, met in regular session Thursday, December 12th, 2024, in the Sanitary Board Conference Room, 5000 Freedom Way, Weirton, WV. Board Member, Joseph Barnabei called the meeting to order at 10:00 a.m.

Those in attendance were:

BOARD MEMBERS

Mayor Harold Miller, Chairman:
Robert Gribben, Vice Chairman:
Joseph Barnabei, Board Member:

SANITARY BOARD OFFICIALS

A.D. Mastrantoni, Utilities Director
Charles Smith, Assistant Director
Dan Guida, Legal Counsel

Brian Kuntz, Treasurer
Brian Jurosko, Chief Operator
Scott Colvin, Foreman

Others in Attendance: Carlo Fabian - BHJ, Jesse Alden - Thrasher,

1) Board Member, Joseph Barnabei; made a motion to approve the regular meeting minutes of November 14, 2024, as presented; seconded by Vice Chairman Robert Gribben; passed unanimously.

2) Comments from citizens: N/A

3) Brian Kuntz presented and reviewed the financial report to the Board members. The Financial Report is as follows: Beginning bank balance as of December 1, 2024 is \$340,874.74; disbursements as of December 12, 2024 is \$136,017.01 bank deposits as of December 12, 2024 \$150,641.74; bank balance as of December 12, 2024 \$355,499.47; disbursements still to be paid for December 2024 are in the amount of \$201,658.91; December 2024 revenue \$224,845.91; our total then will be at the end of December \$378,685.97. Your R&R Account has a balance as of December 12, 2024, \$124,436.02 and your Working Capital Account has \$413,958.61 balance. Sanitary Surplus Account has \$721,057.46 and IJDC account \$12,024.91 as of December 12, 2024.

Vice Chairman Robert Gribben; made a motion to accept the Financial Report as presented; seconded by Board Member Joseph Barnabei, passed unanimously.

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4) Approval of unpaid bills; nothing

5) OLD BUSINESS:

A) Wastewater Treatment Plant Upgrade and Expansion: Jesse stated that the handout that everybody got, I will be going over the general update for this month, the current contract amount you can see there, Contract Number #1 is 37,278,707.13. We have officially approved one change order. We do have an additional change order to present today, and that amount will be adjusted once we receive approval. Completion dates, 545 substantial and 575, to final payment that will also be adjusted based on changing order two. Then we received an application this month from Triton, application #7, in the amount of \$2,829,548.55. Jesse stated that Change Order One has been approved and executed. Change Order Number Two, this was discussed last month. This was for the mud mat that was required underneath the SBR. I believe the entire discussion was brought up last month and went over with the Board. We put the formal Change Order together for the Board's approval, I'll present that formally, because it'll require motion after this update. The contingency amount you can see there, we are going to track that as we go through the project. We started out with 1.8 million, we're down to \$1,736,556.45. We will adjust that projected contingency amount based on executing change order number two as well. We stand good today with contingency money, but we're just going to keep track of that as we move along. Jesse stated that the construction progress has been a busy month, and a lot of progress has been made. The EQ basin panels are in place. They're working on caulking joints and going to be working on the post tensioning of the tanks. Today in our progress meeting, we said maybe mid-January, that they're planning to start filling in the tanks, so we'll do the leakage test in January sometime, and all this is going to be weather dependent, because some of the work can only be done in proper weather conditions. So, continuing the SBR excavation, Dutch land is on site. They're planning to pour concrete this week for the base slab on that and then shortly after that time, we'll see the Dutch land wall panels go up as well. The head works building, the masonry block is complete and currently working on the interior structures as you can see when you came into the site. We have roof truss up on the blower building. They're pouring concrete today, inside the floor slab inside the building, waiting for a little bit better weather to put the metal roofing on top of the roof. But things are progressing well, as far as that's concerned. There's a large amount of just miscellaneous stuff that they're continuing to work on, rehabilitating some of the existing equipment, and all that work is being done in coordination with the staff here, with the operations of the facility. So going over to the next page, you can see the photos we talked about, the EQ basin. You can see all those panels have been constructed, and we have the tanks in place for that.

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The Head Works building is on the upper right of the handout, you can see how the block is all put up now, the next step there is the interior stuff, and then you will see the roofing structure go on above that block as we progress along. The blower building in the lower left corner of the handout, I know that in the picture it looks small, but that is a very large building. And then the SVR slab you can see down on the bottom right, which is the slab they're planning for soon, so progress is going very well. Communications are going very well. Overall, the contractor seems to be in line with the schedule, so we're in good shape. Just to reiterate, Chuck is holding weekly meetings with the contractor, and we're also having the monthly construction progress meetings with the DEP and other folks as well. The contractor did indicate that they would not, potentially not be working for the last two weeks of the year for the holiday season. If they have subs out here doing anything, Thrasher will coordinate to make sure we have on site representation as well. That is all being coordinated with the staff here to make sure that everybody's aware contract is scheduled. Jesse stated that all he had for updates and if anyone had any questions. Mr. Gribben asked Jesse if Change Order #2 was already included in the change and it looks like it is, Ben replied that it is correct, it's in contingency amount. Jesse stated if there's no other questions, I do have the formal Change Order #2 to present to the Board for approval. This is Change Order #2 to contract number one for Triton construction. It will increase the contract amount by \$58,386.98 to reflect a revised contract amount of \$37,337,094.11. In fact, there's an increase to the contract time for substantial and final payment by 14 days, which changes that to 559 days to substantial completion, and 589 days to final payment, which for a date we're looking at substantial completion, October 6 of 2025, and final payment, November 5 of 2025, so if the Board is good with this information, we'll need a motion for approval for Change Order #2.

Board Member Joseph Barnabei; made a motion to adopt Change Order #2, for the matter of record, the presentation was made at last month's meeting, until package together. as presented; seconded by Vice Chairman Robert Gribben, passed unanimously.

Butch asked when do you, Jesse and Chuck estimate that the percent complete of the project right now? Jesse stated between half to a third, Butch stated that the US Federal Government Census Bureau to give them a percent complete. Jesse stated that he will get him an actual number because what they want to see is that track based on the amount of money spent. Mr. Barnabei asked what does the Census have to do with the project? Butch stated they must track it when there is Federal funds involved.

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B) Draw #9: Carlo Fabian stated draw Nine is a total of \$2,880,476.89 and that is broken down to Triton Construction \$2,829,548.55 that will come out of the WDA-EEG Grant and The Thrasher Group for \$48,560.32 coming out of the CWSRF loan and BHJ-MPC for \$2,359.02.

Vice Chairman Robert Gribben; made a motion to approve to pay Draw #9 as presented; seconded by Chairman Mayor Miller, passed unanimously.

C) Starvaggi Pool: Butch stated last month, the director of the Parks and Recreation Board presented a request for a cash refund based on what he believed were leaks that had occurred at the Starvaggi Memorial Pool. At the time, staff advised the Board that we look over the request and determine whether it was eligible for credit consideration. In your packets I believe there were staff recommendations, and although the director of Parks and Recreation submitted his estimates of the amount of water that was leaked that didn't go down the Sanitary Sewer. They weren't drawn together, they were intuitive, but they weren't precise, and I also believe that in your packets, you were provided with the current Leak Adjustment Policy that we have in place. And Public Service Commissioner Regulations also address the situation specifically, if there is a substantial amount, or, for instance, for First of all, the Sanitary bills for every customer in the City are based on a percentage of the water consumed, and then sanitary is calculated based on water delivered to each property. In this case, I believe the Parks and Recreation Board has paid consistent with what every customer is paying the system since the pool was conceived and built at its current location, our Leak Detection policy does not account for cash refunds. It's basically a credit that's given when leaks are verified, the first element that the first threshold or element that needs to be addressed is that if a substantial amount of water is delivered to a property that is doesn't go down the sewer, then meters, the customer could ask for meters to be installed at their expense and maintained by them under the code, or that the Board requires those meters to be in place. What we're suggesting is that, since Starvaggi is going to be upgraded, and there's a certain amount of construction that is take place there, that to address future considerations and give the park board the accurate amounts of water that didn't enter the sewer, we're suggesting that we require meters being installed by the park board in their up and coming upgrade of Starvaggi pool, once the meters are installed and we have a season or two of data to look at, then we have more empirical knowledge about what actually occurred there and what what amounts of water doesn't enter the sewer as a result of splash out, evaporation or being directed other than back to the sanitary sewer. So, our staff recommendation is, at this time, not to grant a credit or a cash refund, but to simply direct the park board that in their construction, they install meters that document the amount of water entering the sewer, and we shall bill in the future, based on that basis. Mr. Guida stated that the recommendations that are set forth in the staff suggestions are certainly consistent with PSE regs. To be entitled to any adjustment for leaks according to the PSE regs, at six-point 4.3-point B, the amounts must be 200% above the customer's historic usage, and they don't even meet that standard.

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So, if you go back and look at the Starvaggi pool usage of course this year, 2023, 2022 and 2021, now I know you get into COVID, so you know, it would be lower.

But even at that, in 2021 it was 3.6 million gallons. 200% is double, right? Even this past season's usage of six, little over 6 million gallons, that's still not double. I mean, they don't even meet the PSE standards for qualifying for leak adjustment. Now, what they would say, I believe, if Cody was here, is that, oh, but it's been leaking since 1968 well, okay, I mean, and they've known that, so they can't, you know, it's always been leaking. So, we really can't get 200% above what it was. But that's not, you know, I mean, as much as we have some sympathy for them, and they're a, you know, brother agency of the city and everything, they're still a customer, and under the PSC regs, they look at them as customers. It doesn't matter, because whatever we do here will apply, unfortunately, everywhere else, okay, and word gets out, of course, and if there's a leak adjustment that's not 200% at least 200%, then now you open the doors to everybody else coming in, and it might be slightly under or just little bit over historic usage that's one issue. The other issue is his, God bless him, but it's back of the napkin him just calculate, and you know about what he thinks that the how much water didn't go down, the Sanitary sewer. Well, you know, this is complicated stuff, and I'm sure Jesse can better speak to it than I can, in order to determine that, and it would just be an estimate, it would take a lot of calculations. It would cost a lot of money, and I know he did the best he could, but you know, he oversimplified it. Is that correct Jesse? Jesse stated that he took a quick look at the handout this morning. But it means, all the calculations were based on a lot of assumptions, and then there's no actual, like, they calculated the number of flushes on a toilet. Well, that was an estimate, and it was assumed that they flush the toilet so many times in a given day, there's no unless you had, you know, some way to monitor if you had a quarter or something to put in the back of that and get a flush out of it, then you would know you had a certain number of flushes and a certain number of showers in a given day, all of those are estimated. I mean, when you're talking about crediting accounts and having certain numbers associated with that, I would think that it needs to be according to PSC, you must have exact numbers on certain things. Mr. Guida stated Or at least experts like analysis, where they can extrapolate and all that. I think you get into evaporation rates and things like that for a pool that size, right? I mean, that's the other issue, and that gets very scientific and detailed in order to calculate that. So, I mean, I think going forward, which said one of the solutions is just separately, meter it, and then we could look at, you know, exactly where we're at with that. And if he qualified, if the Park Board would qualify that it's at least 200% so there might be some leakage. But if it's not 200% say it's 100% or 110% they wouldn't qualify. I mean, under the PSC regs, and even if we did do something for them, if they qualify, we don't have any authority just to give them a check for \$50,000 or whatever the number is, and we can only go back 12 months. Mr. Guida, so that 50,000 I think, was like, well, even though it's been leaking for years, you know, we'll be nice, we'll just take two years.

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Well, that's, that's actually one year too many, okay, according to the PSC regs, and so if you cut that number in half to 25,000 from 50, it still doesn't qualify, because it's not at least 200% and the numbers aren't scientific and certainly wouldn't be admissible registering a court of law or anything, because it's just some somebody calculating it to the best of their ability. But it's, you know, it's just, it's not numbers that our engineers can even really look at. Mr. Barnabei asked how did this come about? Butch stated on August 23 after the pool had closed, had been closed for several days, there was a break on the customer side, on Starvaggi Memorial pulled side of the meter in their main line, and that was the pictures that were submitted with the leak. It was Cody's interpolation that must have been the reason that we've been we've been unable to meet pressures, and we've been losing water all season. We've since done a profile on the meter, and in the four or five days preceding the break, there was a meter reading was zero, and then once the break occurred, there was a spike in consumption. I'm going from memory. I think it was like 130,000 gallons of water that was released when there was a break data doesn't substantiate that there was a long-term subsurface leak that was beyond the scope of their ability to discern. Mr. Barnabei asked if the 130,000 gallons charged too Sanitary? Butch stated it was charged on the water bill, that was associated with the break if there was any means or methods of granting a credit against future consumption, it would be on that simple amount that was lost as it was recorded. Mr. Barnabei asked if it was worth keeping peace in the family, like we said, brother and sisters to compensate for that little loss they had. Butch stated through the Sanitary since that break did not return, water was returned to the Sanitary, but it's going to be far less than what his requested. Mr. Guida stated it still doesn't meet the 200% threshold plus they are a customer and if we do it for one then, we must do it for everybody. So even at 130,000 gallons, Joe, it's still not 200% above their normal consumption. Mr. Gribben asked what if it was 200% what would the number be or what the gallons would be? Butch stated it would have to be based on the seasonal amount, it would have to almost be 12 million gallons. Things happen so quickly. But fortunately, there were the breaks that occurred, and in a matter of an hour or two, we were on it. We isolated the meter at the water department so that the leaks stopped. That's why there was only a small amount of water. But in some cases, a break like that happens underground, doesn't surface, and it could run for months before, maybe a full month before, the Meter Reader discloses that there was an inordinately high amount of water, and that's what he's there. That's, that's why the policy says 200% of what the normal consumption is. It's, it's made to protect that kind of a situation. This happened temporally, so directly that it's just a small amount of water that was lost. Remember, the normal usage of this customer Starvaggi pool is basically about four to five months. Then they terminate service during the winter. Mr. Guida states that in 2022 it was 5.7 million gallons. Then in 2023 it was 4.2 last year was about 6 million. So, you know, so 130,000 gallons, for a resident, that's a lot, but for them, that's like, that's a rounding error.

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I mean, that's, that's not that much, and it's certainly not 200% and, I mean, I'm sure the board is very mindful of the tariffs that we have and the bonds, the finance of this project, and the payments and all that. So, you know the cash flow and revenue. And just please be mindful of that. If we start making exceptions, everybody gets it. And so, I don't know what that then would do long term? Well, it wouldn't be good. Let's put it that way. Because anytime anybody gets a leak, even if it's not 200% of their normal consumption, a spike, then we're going to be paying it. And I don't even think even if you did grant 130,000 gallons, how much is that? Dan and Butch stated like under \$300 dollars. Mr. Gribben asks if we can review one more time what staff are recommending. Butch stated staff make a written acknowledgement of the fact that the board is requesting meters to be installed in the up and coming season at the pool that document the amount of water that enters the sewer system, and that would be used as a basis for building in the future, during the pause button while we're getting once the meters are installed, after we've had a full season, four month, five month season, then we have that. Data that would indicate what is typical for use to determine if there is a credit warranted. I suggested two seasons, but at minimum, if we wanted to wait for one season, we would have data for that season upon which to conform with the current regulations. It also has to do with the weather, the amount of water because the amount of water splashes out, people carry in and out, so the more the pool is attended, the greater the splash out that and the less the return to the sanitary sewer. So yes, it has a lot to do with each season. And so that's why I suggested two seasons. But if that's objectionable, then we could use at least one season's data to make some. Butch stated so after reviewing the PSC regulations in the state code, then I think it's the best possible situation for all if they believe that a lot of water isn't being returned to the sanitary sewer in the future, whatever the meters are, are minuscule in investment by comparison to the possible return of dollars in not having to pay for a sore bill that is inaccurate. So, it serves the best interest of the Park Board as well as our best interest, where everything will be kosher, and we will be doing something. Mr. Gribben stated that the \$50,000 is out from that day forward, you would, if there were any losses, then we could look at them. Dan stated that once they get separately metered, even if there's a water leak, of course, they would get two separate bills Butch, on the separate meters. Butch stated no, it would be a hand bill calculated water would be normal. It'd be blended, yeah, okay, but the sewer bill would be based on actual readings of the meters, rather than on the formula that now sits in place. Mr. Barnabei stated something to think about. You know, I trust you guys and trust what you say and everything. If that meter is not an exorbitant amount of money, what do you think would cost? You familiar with what he said, Jesse? Jesse stated Yeah. And if there's a lot of caveats to meter sewage, because a lot, like if you have a water meter. All the systems are under pressure, and you the meters to meter that water is readily available. They're not overly expensive, like Butch saying, but we must look at how the water flows from the system, because to monitor grab a gravity flow takes a little bit more than just a standard water meter. So, I mean, it could be a couple of \$1,000, it could be more. That's something we just must look at to see. Mr. Barnabei, I was just thinking, if we acknowledge the fact that they had issues, and we respect their presentation, you know, preventing the situation from happening again, we'll pay for their meter to measure the water that goes in the sewer.

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But, well, does that make sense, or is that still violated? Dan Guida No, you're giving them that. I mean, whether it's direct cash or an in kind, that's still money out of our pockets, and so the next person that has a leak, they want a new one, and they say you did it for the Park Board, and they're a customer, and I'm a customer, and they're right. Butch stated It's admirable to try to help Parks and Recreation. It's not an essential service, but to take money from Sanitary, the sanitary budget to invest in a non-essential service and taking the money from an essential service isn't a smart thing, and I want to help them and it's part of our community. I don't want to get this agency in trouble or establish a precedent that ends up creating a revenue shortage in the future. Dan Guida stated that since they filed kind of complaint, and we're just going to hit the pause button, whatever turns out to be meter going through the sanitary system will relate back to we'll compare it to these numbers here. Because when the PSC says 12 months, like we're not going to prepare, say we do a two year, so we're not going to compare it to the previous the first year, right? We're going to take it back to these numbers we have today. All right, so, so I think that's fair, and if they don't meet the 200% threshold, they're not going to get any credit at all. Butch stated we can't treat them differently than any other customer in the system. You know, we want to help, but there's only so much we can do and to validate our help. Our crews have gone up and assisted them on a few projects over the past without charging, doing whatever we could die, testing, assisting them in parking lots and the vac truck. We do whatever we can to support their efforts at no cost. I am going to send a letter to Coty and the Park Board advising them that we are requiring meters to be installed. Dan stated that we just table it and take off the agenda. Because if we're hitting a pause button, that's all we're doing is tabling it and maybe look at the data a year from now, or something, maybe revisit it. You think that might be the better play. Mayor Miller stated that they're putting together a plan to enhance the Marland Heights facilities for the citizens of the park that was discussed in the last Council meeting and the Executive Session, they've been pushing to expand the Park at Marland Heights. Board Member Joseph Barnabei; made a motion to table Starvaggi Pool request and we would submit a letter identifying that we will table this and look at this in a later time, as presented; seconded by Board Member Joseph Barnabei, passed unanimously. Mr. Gribben asked if we were going to look at the data in one or two years. We got the one season. Butch stated I prefer two, but if you want to do it for one, we'll go with one year's verification. Mr. Gribben stated that two seasons would give you a good average, and you've already got some numbers, yes, so if you feel comfortable with the numbers, and you could do one season, Butch stated we could, and that would be conform to the 12 months in the regs. But I feel safer, and it would be easier to predict what the past has been from two years' worth of data rather than from one. Mr. Guida stated that the 5.1 of the PSC regs, it says the utility may require special flow measure devices to properly measure the volume of the wastewater, maintain buying at the expense of the customer with the approval of the utility. So, I guess the question is, are we going to require that? Butch stated he would recommend that we require that, and that if they choose not to do it. Then we continue billing them like we bill every customer, Dan stated they don't have a choice if we require it under the PSC regs. So that would be subject to an emotion if we're going to require them to get a separate meter. Mr. Barnabei stated that we need a motion to adopt this to be presented to the Park Board. We've answered what we are going to do, and you already have 12 months in there, right? Butch stated yes!

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Mr. Guida stated I'd like to add about that 200% threshold. I mean, did it be consistent with other PSC regulations, including the 200% threshold? I don't want them to think that if they put the meters in and it shows that there was a spike that they automatically get a credit that, you know, I don't want them to figure that. Mr. Gribben stated that it would be 6.4.3a on the first page. We need to make a motion that we require them to Regulation 5.1. So then to further follow the balance of the regulation to 6.4.3 and call about, 6.4.3 A and 6.4.3 B. Mr. Guida states requires them under 5.1 separately, meter water and sanitary, that there'd be no cash, no refund or credit of any kind, until what one year of consumption, they can be used to accurately estimate. And then three, the credit will only be for a 12-month period, as PSE regulations dictate, and consistent with 6.4.3 A, which is the 200% and then credit, if warranted, only be given on an incremental basis and not a cash refund. Mr. Barnabei stated that he can re-word and say a minimum of one year, maximum of two years. When it comes to that's one year and if they want a second you go to 26 and after that, we're done. Dan Guida asked what would happen if it were a rainy season like a few years ago? Butch stated because when, when we look at the historical data that we did have, it's up and down and up and down if they see us based on the weather, Mr. Gribben stated you get a hot summer. I mean, there's times I don't have a very big pool, but there's times I put water in a couple times, Butch states and if you have more people over, there's more splash out. So, water consumption goes up. So, but because of the erratic nature of the temperatures and the spikes, it's hard that one season will represent them. But if it's a bad season and their numbers are down that gives them a greater chance of breaking the 200% if that makes sense.

Mr. Guida made a motion that the Sanitary Board will require the Park Board to install separate flow measuring devices to properly measure the volume of wastewater maintained by and at the expense of the park board, consistent with the PSC regulations. Number one, number two is that the separate meters are installed for at least a one-year period, but not to exceed two years, based upon a reasonable determination by the Sanitary Board that will be able to figure out what their consumption is from the Sanitary standpoint, and then they would only be given credit number three. They would only be given credit for a period of 12 months, as the PSC regulations dictate, and any credit must be consistent with six regulations, 6.4.3 A, which says that a leak adjustment will only be given if it's at least 200% of the customer's historical usage that could be attributable to the leakage. Lastly, any credit if, if they're entitled to a credit, maybe not just PSC reg that I noted, but all PSC regulation would only be given on a credit basis, and it's not a cash refund as presented; seconded by Vice Chairman Robert Gribben, passed unanimously.

Board Member Joseph Barnabei made a motion that the Starvaggi Pool be tabled and removed from the Agenda until further notice as presented; seconded by Vice Chairman Robert Gribben, passed unanimously.

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6) NEW BUSINESS:

- A) Replacing 6" Pressure Valve for Treatment Plant: Chuck stated that the repair is a little more than what was listed on the quotes. We had four companies come look at it and only 2 gave us quotes which was Pump Man, at 23,000 plus and then we went with Total that came in with \$17,765. The incoming six-inch water line that goes to the meter inside the plant, the one spool piece, which is six inch, has a pin hole in it. It is actively leaking right now. Where it comes through the wall to the first flange that full piece will be replaced that also connects to the water meter that comes into the plant and the bypass that comes into the plant. It's going to be the bypass, the meter assembly and the 2 six-inch full pieces coming up into a new PRV, which the PRV that is down and stuck wide open, Butch stated it is the pressure reduction valve. Chuck stated that one, it's going to be basically the fittings coming up from the six-inch full piece, and doing away with a capped 3-to-4-inch line that's already down there right now. Instead of having the T that is capped off, it will be an elbow, and then it will all go into. Then that would put everything from the check valve clear where it comes into the wall new.

Board Member Joseph Barnabei made a motion to approve replacing 6" Pressure Valve as presented; seconded by Vice Chairman Robert Gribben, passed unanimously.

- B) 324 North 10th Street Video and Tap Repair: Butch stated we had videos taken of the line to determine where they were and the depths and that was from Rob Robinson pipe cleaning at \$4000. That was to help determine the design and location of our lines and to ensure that what we wanted to do was technically possible. We are asking the Board to approve the \$4000 for the video and tap repair.

Vice Chairman, Robert Gribben made a motion to approve the video and tap repair as presented; seconded by Board Member Joseph Barnabei, passed unanimously.

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- C) 324 North 10th Street Repair/Relocate Sewer Pipe; Butch stated last month we talked about a house located at 324 North 10th Street that has been built over top of our main sewer line and a storm sewer line. It has begun giving us problems, it was terracotta clay, and it has reached the end of its useful life. It is cracked and it is allowing raw sewage to escape the sanitary line into the storm sewer line, which is now contaminating catch basins in the area. It carries sanitary flow from approximately 100 homes. It is the staff's recommendation that this line be relocated and the flow be rerouted between the two houses in that area, as opposed to leaving the line or trying to repair the line with a push or lining of the existing line under the house. We would like to get it between the property line so it can be serviced adequately in the future. Regarding that project, we had sought bids from two area contractors. One is from Alex Paris and one from James White. James White has the lowest bid at \$30,000, we are asking the Board to approve not to exceed \$40,000 to James White to install the new location of the line between the two homes.

Vice Chairman, Robert Gribben made a motion to approve the repair and relocate sewer pipe as presented; seconded by Board Member Joseph Barnabei, passed unanimously.

Mr. Guida stated that he was just wondering if somebody builds a house on the sanitary line, we must pay \$30,000 to move it. Butch stated that the homes have been there 64 plus years. Mr. Guida asked did we have an easement done, is there a record? Butch stated he don't think so, the line was installed years went by. Subsequently, it was subdivided the surveyors didn't take notice, or didn't make themselves aware of where the Sanitary lines were and just subdivided, squared off the lots and streets so that's what you have a lot that was actively subdivided over top of a sewer line. Mr. Guida stated that there was a vacant lot, and they called a miss utility calling before you dig and we went out, would we have to mark that? Scott stated no we stop digging. Butch stated that it is questionable that they had a building inspector and just paid a fee to get a permit, and the planning commission approve the subdivision did not have data that we have today. Mr. Guida asked if we were going to get an easement. Butch stated yes, once we get everything laid out, we will provide the necessary documents for two easements. One from each of the property line, since we are going to be needing access. Mr. Guida asked if sanitary has talked to the property owners, Butch stated yes, they are on board so far. Scott stated nowadays they follow a property line, if they did, we be fine, but it comes down and you cut across at a 45 on an empty lot at the time.

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- D) 2025 City of Weirton Holiday and Payday Calendar; Butch stated to the Board that we are just asking the Board to certify that this will be our holiday and payday calendar for use in 2025.

Board Member, Joseph Barnabei made a motion to approve 2025 Calendar as presented; seconded by Vice Chairman Robert Gribben, passed unanimously.

- E) 2025 Board Meeting Dates; Board Member, Joseph Barnabei made a motion to approve 2025 Board Meeting dates subject to change as presented; seconded by Vice Chairman, Robert Gribben, passed unanimously.

- F) 2025 Renewal Health Insurance; Butch stated each year we provide employee health insurance in accordance with what the City underwrites the policy, and we go along with them. This year, there was a 10 percent increase in our premium, we had to renegotiate each year to try to keep the cost down. It started out at an 18 percent increase, but we were able to get it down to ten percent, so we are asking the Board to approve that. Budgetarily Brian Kuntz included the 10% fee in this year's budget. Mr. Guida stated that is for Highmark, which is the primary insurance, and a gap insurance Pan American 10% increase. Butch stated only High Mark at 10% increase and none with Pan American since it is now going to be administered by High Mark or affiliated it stayed the same. The dental and eye policy stayed the same.

Vice Chairman, Robert Gribben made a motion to approve the Renewal Health Insurance as presented; seconded by Board Member Joseph Barnabei, passed unanimously.

THURSDAY, DECEMBER 12, 2024

D) Next Board Meeting Date: The next regular meeting of the Sanitary Board is Thursday, January 16, 2025, at 10:00 am in the Conference Room at Wastewater Treatment Plant, 5000 Freedom Way Weirton, WV 26062.

Mr. Barnabei stated that the Board acknowledges the completion of Mayor Miller's tenure and thanks him for his service. Mayor Miller shares his experiences and appreciation for the Board's work and the City employees. The Board expressed their gratitude and wishes Mayor Miller well in his future endeavors.

The meeting adjourned at 11:00 a.m. with no further business to discuss. Board Member, Joseph Barnabei made the motion to adjourn; seconded by Chairman, Mayor Miller passed unanimously.

Sanitary Board, Secretary

Chairman- Mayor Dean M. Harris